

Office of Acquisition Management
U.S. Department of Homeland Security
425 1 St. NE
Suite 2208
Washington, DC 20536



U.S. Immigration
and Customs
Enforcement

May 23, 2007

Honorable Dan A. Gattis
Williamson County
405 M.L.K. Street, Box 7
Georgetown, Texas 78626

Re: Performance Deficiencies Observed at the T. Don Hutto Residential Facility under
Inter-Governmental Service Agreement (IGSA) #: DROIGSA-06-0001

Dear Judge Gattis:

This letter is in response to an incident involving inappropriate sexual relationship between a Correction Corporation of America (CCA) employee and a resident of T. Don Hutto Residential Facility. The Office of Detention and Removal Operations (DRO) reported that during the weekend of May 19 through 20, 2007 a CCA employee had inappropriate contact with a Hutto resident. The Provider is not in compliance with the ICE Detention Standards and procedures as required under the IGSA. As the Contracting Officer, I am officially requesting that Williamson County provide a corrective action plan addressing how it will correct the deficiencies referenced above and ensure that such an incident does not occur again. The corrective action plan, must address the following:

- DRO staff has advised me that your subcontractor, CCA, has a Laser Monitoring system for monitoring residents. Explain why this system was not used for monitoring residents at the time the incident occurred, and whether in fact it is routinely being used for monitoring residents.
- Describe your plan to assure that no repetition of this type of event will occur.
- Explain how Laser system will be used for monitoring residents, including a back-up plan for use in the event of Laser system failures.
- ICE requires that as a minimum a quality control process be established to ensure that the Laser system is checked each night, and document for record the results of these checks, including the name of the individual performing the check, and time the check was performed.
- Identify the training provided to and required for all Hutto staff relating to policies that pertain to maintaining appropriate resident relations/ sexual awareness. Submit all handout material or pamphlets that are given to Hutto staff and explain how the resident relations/sexual awareness pamphlets are/will be distributed to the Hutto residents. Provide certification showing all Hutto staff have employees that have attended this training. If any employees have not yet had training, they must be trained within 10 calendar days from receipt of this letter..